

## Minutes

### ***Newbury REDInet Meeting Nov 13 2019***

Attendees: Lenice, Claude, Chip,

Guest: Rick Hausman, Nate (resigned 11/10/2019)

#### **No quorum present.**

- Nate, Dan, and Lenice had reviewed the 3 proposals received from consultants who responded to our RFP and the group spent most of the meeting discussing the merits.
- There were significant differences among the proposals regarding hours required and total cost. After some discussion it was agreed that Magellan's proposal seemed not to be tailored specifically to our needs and was enough out of line with the other 2 in terms of time and cost that they should not be seriously considered.
- Proposals from Mission and Tilson also had substantial differences in time estimates for various work pieces. Decided that Claude would contact both and try to clarify our needs and ask them to submit revised proposals.
- Discussion that Mission might be a risk because they have never done comparable work, and their proposal was not detailed enough in Nate's estimation. However, group was still open to considering their resubmittal.
- Agreed that we need to appoint a point person to further negotiate with the potential consultant. Claude will discuss with members and appoint 2.
- There is a general concern that we don't have enough money at this point to meet the proposed budgets. 2 options were discussed: change the scope of the project; or, negotiate a contract contingent on successful creation of network generating cash flow.

- Claude will contact all 3 respondents to RFP, let them know they are among the top 3, and that we may be in contact with them to discuss the proposal further.
- In other business it was decided that we don't need to engage the town attorney to help us the CCI Non-Disclosure-Agreement. We will ask CCI to supply whatever they require for additional participants and contractors.

Next meeting Nov 25<sup>th</sup>, 4:30, at Space on Main.

Respectfully submitted, Chip Conquest

Additional minutes after Chip left:

1. Engineering Study by Consolidated:
  - a. Claude handed out copies of Consolidated work schedule, there were not any concerns.
  - b. Final presentation is scheduled for our 12/9 meeting. Meeting will be closed to the public, since we will be discussing the contract.
  - c. We discussed methods of notifying the public.