

NEWBURY TELECOMMUNICATIONS RURAL ECONOMIC DEVELOPMENT INFRASTRUCTURE DISTRICT

Minutes of the Newbury REDInet Monthly and Annual Meetings

January 27, 2020, 4:30 PM / Space on Main, Bradford, VT

A. Regular Meeting opened 4:30

Board Members present: Ed Childs, Brad Vietje, Dan Berwinkel, Claude Phipps, Lenice Cicchini.
Guests: Linda Ide (Recording Clerk), Robert Chapla, Rick Hausmann.

1. Linda Ide signed NDA.
2. Regular Meeting Minutes of January 13, 2020 Approved
3. Adjourned Regular Meeting at 4:44

B. Annual Meeting opened at 4:44

Board Members present: Ed Childs, Brad Vietje, Dan Berwinkel, Claude Phipps, Lenice Cicchini.
Guests: Linda Ide (Recording Clerk), Robert Chapla, Rick Hausmann.

1. Voting rules as posted in by-laws approved with note that Dan has removed Nate Duddenhoffer as board member and from Google group.
2. Report from the Chair: Annual report written by Brad and submitted to Town is approved (see attached).
3. Clerk's report: We met 17 times with a quorum and seven times as a working group without a quorum in 2019. Approved.
4. Treasurer's report: Approved as submitted by Claude.
5. Approved by-laws with no amendments.
6. Approved the Select Board report designating their appointees to the Governing Board for the ensuing year. There are no new members.
7. There are no nominations for at-large board members. Note in section 4.1 that they would vote as regular board members.
8. Approved slate of candidates: Chair, Claude Phipps; Vice Chair, Lenice Cicchini; Clerk, Brad Vietje (through May 2020) and Bonnie Taylor (from June 2020 onward); and Treasurer, Claude Phipps.

9. Approved the following rules for public posting of warnings, minutes and other notices:
 - a. Notices of regular meetings will be posted on website and listserv, and at the West Newbury Post Office and Baldwin Library.
 - b. Minutes will be posted on the website and listserv.
 - c. Annual meetings and special meetings will be posted in the same four places as the regular meetings.

10. Approved the following dates for 2020 regular meetings:
 - a. Jan. 13 & 27, Feb. 10 & 24, March 8 & 23, April 13 & 27, May 11 & 27, June 8 & 22, July 13 & 27, Aug. 10 & 24, Sept. 14 & 28, Oct. 12 & 26, Nov. 9 & 23, Dec. 14. None on Dec. 28.
 - b. The next Annual Meeting will be held January 25, 2021.

11. Approved the 2020 annual budget.

12. Minutes of the 2019 Annual Meeting were approved and submitted for inclusion on website. [LINK here.](#)

13. Closed Annual Meeting at 5:17

C. Re-opened Regular Meeting at 5:18

1. Linda Ide approved as meeting recorder.

2. Confirmed Brad is clerk through May and Bonnie Taylor will take over the position from June 2020 onward.

3. Claude Phipps to ask Jeff Austin of CCI for permission to share the unredacted draft agreement with Senior Broadband Specialist of U.S. Dept. of Commerce, Don Williams.

4. We are awaiting edited contract from Tilson Technologies. Board will re-review it before Claude signs it.

5. Jim Barlow says he does not have legal expertise to advise this board and asks us to get legal advice from a telecommunications lawyer. Claude is researching two attorneys, Leslie Cadwell and Paul Phillips.

6. Luke is reviewing the Tilson contract and will advise Claude.

7. Claude learned today that we need to be reimbursed for money already spent by the Town and is in conversation with Town Treasurer Mary Collins.

8. Approved sharing redacted version of our BIG grant application with the Corinth broadband group after Claude fixes the formatting.

Next REDI meeting will be Monday, February 10, 4:30 pm, Space on Main.

Submitted by Linda Ide, Meeting Recorder, February 6, 2020

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**Newbury REDI District
c/o Claude Phipps, Chair
151 Southview Road
Newbury, VT 05051**

**Newbury Select Board
Alma Roystan, Chair
PO Box 126 Newbury, VT 05051**

Dear Alma,

The annual meeting of the Newbury REDI District will be held on January 27, 2020, at the Space On Main, 174 Main Street, Bradford, VT at 7 PM.

The legislation enabling the creation of the Newbury Rural Economic Development Infrastructure District (24 V. S. A. , Chapter 138) and our By-Laws, require that our Governing Board is appointed each year at our Annual Meeting by the Newbury Select Board.

We have a 9-member Governing Board, and the majority of these members must be Newbury residents. Our current Governing Board members, with end-of-year term expirations in parentheses, are as follows:

**Liane Allen (2021) Methuen, MA (and Newbury landowner)
Luke Birch (2020) Newbury
Daniel Burwinkel (2021) Bradford, VT (and Newbury landowner)
Lenice Cicchini (2022) Newbury
Edward Childs (2020) Corinth
Chip Conquest (2022) Newbury
Claude Phipps (2020) Newbury
Bonnie Taylor (2021) Newbury
Brad Vietje (2022) Newbury**

We are requesting the Newbury Select Board reappoint our current board members for the ensuing year.

Respectfully Submitted,

Brad Vietje, Clerk

Newbury REDI District

*Approved
1/15/2020
Alma Roystan
Selectboard
Chair*

Newbury REDInet Budget 2020

| 1 January - 31 December 2020 | | | | Approved 1/27/2020 | |
|---|--|--|--|--------------------|-------------|
| | | | | 2020 Budget | 2020 Actual |
| <u>Income</u> | | | | | |
| Allocated from existing funds | | | | \$11,400 | |
| Includes: Think VT grant (8,116) and \$2,700 restricted | | | | | |
| Grants | | | | | |
| USDA legal services | | | | \$4,000 | |
| USDA Engineering study | | | | \$5,000 | |
| USDA Consultant Phase I | | | | \$10,000 | |
| BIG 2019 Consultant phase I | | | | \$10,000 | |
| BIG 2019 Consultant phase II | | | | \$24,000 | |
| Donations | | | | | |
| Restricted Subscriber | | | | \$2,000 | |
| open | | | | \$600 | |
| Total Income | | | | \$67,000 | |
| <u>Expenses</u> | | | | | |
| Engineering Study, Consolidated | | | | \$10,000 | |
| Legal services | | | | \$2,000 | |
| Consultant phase I | | | | \$29,000 | |
| Consultant phase II | | | | \$24,000 | |
| Governing Board | | | | | |
| Note taker | | | | \$1,200 | |
| Office rent | | | | \$400 | |
| Training | | | | \$0 | |
| Publicity | | | | \$400 | |
| TOTAL Expenses | | | | \$67,000 | |